

**LONGWOOD UNIVERSITY BOARD OF VISITORS
EXECUTIVE COMMITTEE
November 13, 2012**

Minutes

Call to Order: The Executive Committee of the Longwood University Board of Visitors met on Tuesday, November 13, 2012, in the Richmond Room at the Retail Merchants Association in Richmond, Virginia. The meeting was called to order at 9:35 a.m. by Mrs. Marianne Radcliff, Rector of the Board.

Members present were:

Dr. Judi M. Lynch
Mr. Stephen L. Mobley
Mrs. Marianne M. Radcliff
Mr. Ronald O. White

Others present were:

Mrs. Jane S. Maddux
Mrs. Shelby J. Walker

Present at the request of the Committee:

President Marjorie Connelly
Mr. Kenneth Copeland
Ms. Jeanne Hayden
Mr. Cameron O’Brion

Business

The Rector welcomed the Committee members and other members of the Board of Visitors.

Item 1 – Review Agenda and Schedule of Events for the December 2012 Board of Visitors’ Meeting

President Connelly reviewed with the Executive Committee the Agenda and Schedule of Events for the upcoming December 6-8, 2012, Board of Visitors’ meeting.

Item 2 – Report on JLARC Meeting at Longwood

The President reported that members of the Joint Legislative Audit and Review Committee (JLARC) staff visited Longwood on October 18. Through House Joint Resolution 108, JLARC has been directed to study cost efficiency of the State’s institutions of higher education. She stated that there are potential weaknesses in each of the education and finance areas. Education weaknesses include curriculum and degree programs being completed within four years and class size. Potential weaknesses in budget include the lengthy budget process used by the University, cost ratios and space utilization.

The Rector recommended that the University provide as much support as possible for the JLARC staff.

Item 3 – Discussion on Board of Visitors’ NCAA Governance Responsibilities

President Connelly asked Mr. O’Brion, Assistant Attorney General, to review the Board’s NCAA governance responsibilities. He outlined a number of recommendations in the publication, *AGB Statement on Board Responsibilities for Intercollegiate Athletics*. (A copy of this publication is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 1, November 13, 2012.) Mr. O’Brion reviewed several areas of importance that included: review of the Big South audit and the need to review of the Athletics Department mission statement. He stated that there is a need for the current mission statement to incorporate stronger language regarding academic excellence and expectations regarding community service for student athletes.

Mr. O’Brion reported that the Attorney General’s Office provides support from outside law firms to assist universities with compliance issues. He recommended that Longwood’s internal auditor conduct a historical comparison audit with the audit recently conducted by the Big South.

Item 4 – Hull Springs Farm CE³ Discussion

Ms. Connelly distributed two charts “Recommended CE³ and Hull Springs Leadership Teams” and “Visualization of the mutualism between Hull Springs and CE³” to aid her in the discussion. (A copy of these charts is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 2, November 13, 2012.) She stated that a recommendation has been made to dissolve the current Hull Springs Farm Foundation Board and replace it with leadership teams: CE³ Leadership Team, Hull Springs Leadership Team and CE³/HS Executive Committee. The President stated that the current Hull Springs Farm Board has fulfilled its responsibilities and is recommending that the proposed structure be used in the future.

She went on to review the “Visualization of the mutualism between Hull Springs and CE³” chart and outlined some potential programs that can be created. She recommended that at the December meeting of the Board of Visitors that it review options for use of the wetlands mitigation bank and discuss the types of CE³ programs that can be created. Mrs. Radcliff asked that financial information be provided on the costs versus cost of educational programs, some background, next steps and hiring senior leadership for Hull Springs.

Item 5 – Discussion on Future Faculty Retirements

President Connelly discussed with the Committee the future of faculty retirements at Longwood. She stated that a recent article was published about the University of Virginia and the looming retirement of aging faculty members and the impact this could have on UVA. The article raised questions about Longwood and the potential for the same issue to arise. The President said that the University reviewed the retirement issue for faculty and noted that of 113 tenured faculty, 48 are 60 years old or over. The University currently has 9 retirement agreements that will become effective between the spring of 2013 and spring 2014.

President Connelly brought to the Committee’s attention the need for the Board to approve a strategic plan for Longwood. She stated that the current plan will be expiring in the near future. The President recommended several options for the Board to consider: 1) approve the renewal of the current plan, 2) use the current Presidential Priorities and Initiatives as the strategic plan, 3) combine the Presidential Priorities and Initiatives and current 5-Year Strategic Plan or 4) begin developing a totally new plan.

She recommended that this decision be made at the December meeting and that the Board approve the use of the Presidential Priorities and Initiatives as Longwood's strategic plan. The Presidential Priorities and Initiatives are in step with the Academic 6-Year Plan submitted to SCHEV.

Closed Session

Dr. Lynch moved that the Board of Visitors go into Closed Session under Section 2.2-3711 A 1, 3 and 8 of the Code of Virginia to consider matters related to the consideration of disciplinary actions taken in a matter related to a faculty member, the potential acquisition of property for a public purpose and matters related to gifts (the naming opportunity for a University classroom). The motion was seconded by Mr. White and approved unanimously by the Committee.

A motion was made by Dr. Lynch to return to Open Session. The motion was seconded by Mr. White and was unanimously approved by the Committee.

In compliance with the provisions of the Freedom of Information Act, the Board Executive Committee returned to Open Session. Dr. Lynch moved to certify that the discussion in Closed Session was in accordance with the *Code of Virginia*. The motion was seconded by Mr. White and certified by Dr. Lynch, Mrs. Maddux, Mr. Mobley, Mrs. Radcliff, Mrs. Walker and Mr. White. (A copy of this compliance is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 3, November 13, 2012.)

Adjournment

There being no further business, Mrs. Radcliff adjourned the meeting at 11:59 a.m.

Ronald O. White
Board Secretary